

# What is the Hospital Patient Portal?

The **Your Care Community** website makes accessing your **hospital** health information easy, convenient, and secure.

With **Your Care Community**, you can view your **hospital** medical records at any time if you have an internet connection.

## If available, you can look at:

- *Your clinic medical records* after your provider has reviewed them. These can include: lab results, medications, diagnoses, and discharge instructions from hospital.
- *Your user profile*. You can view and change information related to you and your account – such as name, marital status, address, phone, and password.
- You can also *add and manage* patient representatives.

## How do I get started?

- a.) If you are registering, ask the Admissions / Registration clerk or the Portal Representative to register you for the Hospital Patient Portal. You will need to provide your e-mail address.
- b.) If you didn't sign up during your hospital stay, call **320-532-2350** to contact a **Portal Representative at MLHS**.
- c.) Once registered, you will receive an e-mail from the hospital portal to complete your registration.

You will be prompted to verify your personal information, set a password, and select a security question.



## Signing in

1. Go to [www.mlhealth.org](http://www.mlhealth.org)
2. In the upper right hand corner, click on the blue tab that says **Patient Portal**. Use the drop-down menu to find **My Hospital Chart**.
3. -OR- scroll down the main page of our website, and to the left you will see this button (*see right*) Click on it and then click on **My Hospital Chart**
4. Enter your Email
5. Enter your password (*they are case sensitive*)
6. Answer your security question.
7. Click "Sign In"

Look for this icon



**Get help from an MLHS Portal Representative if you have any problems signing in, questions about the site, or if you need help registering.**

**320-532-2350**

**Mon-Fri, 8 a.m. - 4:30 p.m.**